

St. Theresa School Tuition Policy

Revised February, 2016

St. Theresa School is a tuition based school and therefore dependent on the fulfillment of parental financial obligations. We believe that your tuition payments are an investment in your child's education and religious formation. The tuition and fees are approved by the Parish Finance Council and School Advisory Board.

Tuition Management Service

FACTS Management, go to www.sttheresaotcj.org, click on



All families must create a tuition account with FACTS, dependent on the type of payment plan selected, there may be an enrollment fee.

Tuition Payment

There are two methods for making tuition payments:

1. Full payment, which is due by August 1st and a discount of \$100.00 per family may be taken. This payment may be made directly to FACTS through your tuition account or a check may be made out to St. Theresa School.
2. 10-monthly payment plan with FACTS. There is an enrollment fee involved with this choice. Payments begin in August and end in May.

Late Payments

If you are having difficulties making your tuition payments, please contact the Parish Finance Secretary to make alternative arrangements. If a family becomes 3 months delinquent and has not contacted the Parish Finance Secretary to make alternative arrangements, the child or children may be asked to leave.

Returned Check Fees

A \$30.00 per returned check fee will be charged for all returned checks. If checks are repeatedly returned, only cash will be accepted.

Tuition Delinquency

All tuition and fees must be paid by June 30 of the school year. If payments are not up to date, your child or children may not be allowed to return.

Financial Assistance



Any family requesting Financial Assistance must complete an application with FACTS and include supporting documentation as required. There is a fee for this service.